



2021-2022 COVID-19 Policies & Procedures

DISCLOSURES

The decisions outlined in this communication are subject to change by school administration if, and when, deemed necessary, and if/when they are in conflict with new government mandates or recommendations from the CDC, Tri-County Health Department, or other partnering governmental agency. We will address new questions as they arise and continue to communicate with our families and staff if things change. Please remember to be patient with school staff as we begin this school year and navigate our return to as normal of operations as safely possible.

My ask of our community is that we honor our philosophy “Love Your Neighbor.” As you can probably imagine, we have families whose opinions and concerns cross the spectrum. In this community, we will honor, value and respect all of our members. Please be in prayer and in tune with the Holy Spirit as you receive this communication.

SIGNS POSTED

- Masks optional
- Symptom list- Parents and staff are asked to daily assess symptoms and must be free of major symptoms to enter the building

SYMPTOM CHECKS

- Southeast Christian School suggests every family monitor for any symptoms before traveling to school to help ensure that ill students remain at home
- At this time, Southeast Christian School will allow drop off from the drive through line or parent escorted walk up to the front doors. Parents are asked to say their goodbyes before the lobby, and not enter the hallways without a registered daily badge.
- Visitors and guests to the building, including all parent volunteers, will register with their photo ID upon entry to the building everyday. Parents and guests that request a visitor badge are attesting that they have no current symptoms of Covid, feel well, and are not currently in quarantine for a positive Covid test or exposure.
- At this time Southeast Christian School will not be requiring daily temperature checks of students and staff upon arrival at school.

Child Feels Ill

- Stay Home
- When can I return?
 - Are they free from symptoms for 24 hours and are fever free without medication for 24hrs?
 - Can you provide an adequate alternative diagnosis?
 - Is it a longer (48 hour+) duration, with new symptoms developing and worsening?
 - Seek medical care if needed

Major Symptoms (must not attend school)

- Feeling feverish
- Having chills

SYMPTOM CHECKS, ctd.

- Temp 100.4 +
- Loss of taste/smell
- New or unexplained persistent cough
- Shortness of breath, difficulty breathing

Minor Symptoms (cause to pause and assess)

- Sore throat
- Runny nose or congestion
- Muscle body aches
- Headache
- Fatigue
- Nausea/Vomiting
- Diarrhea

HANDWASHING & SANITIZER USAGE

- Why is Practicing Good Hand Hygiene Important? [CDC.gov](https://www.cdc.gov)
- Keeping your hands clean is one of the best ways to protect yourself and others from getting sick. When SARS-CoV-2, the virus that causes COVID-19, gets onto hands and is not washed off, it can be passed from person to person. Germs from unwashed hands can get into the body through the mouth, nose, and eyes and make people sick. Good hand hygiene – regular handwashing with soap and water for at least 20 seconds or using an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not readily available – reduces the spread of germs that can cause illness, especially if done at key times throughout the day. To avoid poison emergencies, hand sanitizers should be stored away, and out of sight of children under six years of age and should be used with adult supervision.
- There is no guidance in medical research on overuse of hand sanitizer (besides dry skin) and the only current warnings are about hand sanitizers that contain methanol (which have been recalled) and of course avoiding accidental/intentional ingestion. That would require a call to Poison Control.
- Wash hands as per Tri-County Health regulations; this is for children and adults:
 - Before entering classroom
 - When a child coughs, sneezes, or uses a tissue (must be disposed properly)
 - Before/after snack and lunch
 - Anytime a child/adult uses the restroom
 - Toddler room has more specific times for handwashing
 - When returning from playground
 - Whenever deemed necessary between these times

STAFF & APPROVED VISITORS TO THE BUILDING

- Face masks are not mandatory at this time. CDC recommends that individuals that are not vaccinated as well as vaccinated individuals wear a mask while indoors and unable to social distance, but Southeast will leave the choice to wear a mask up to the individual and will still honor individuals' personal choice to wear a facial covering at school.
- Hands washed

STAFF & APPROVED VISITORS TO THE BUILDING, ctd.

- Surface cleaning in classrooms
- Staff are allowed to eat together in the break room, the Elements Coffee Shop area, or their classroom, and surfaces should be wiped down afterwards. The fridge, microwave, water dispenser and copier area should be wiped down and disinfected at the end of each day.

PLAYGROUND USE, RECESS

Southeast Christian School will allow combined, same age peer classes to recess together at the same time. Like-aged classes may also be combined for outdoor recess.

VISITORS & GUESTS

Southeast Christian School will once again allow parents, guests and volunteer into the building:

- Visitors will be required to monitor their own symptoms before entering the building and are required to check in at the front desk and receive a photo ID sticker each day. We ask that anyone with Covid symptoms, currently in quarantine for an exposure, or has tested positive in the last 10 days not come to the building.
- Groups that gather must follow all current guidelines and executive orders
- Any surface or seating areas that are used must be cleaned and disinfected at the close of the meeting.

TRAVEL

Southeast Christian School suggests that our families be prudent while travelling, follow the recommendations from the CDC, and consider how travel will affect your family's return to school and the school community. Reminder: under FERPA, no information about any individual(s) who chooses to travel will be given out to any person, for any reason, from school staff. Southeast Christian School will trust that each family will choose to quarantine based on their interactions with others and risk. We will not be able to monitor this. Trust is critical.

HOMESCHOOL

All students have their own pencil box with their own supplies. They also have baskets and coat racks to store their backpacks separately. All requirements for TK-8 students' entry into the building and monitoring of symptoms also apply to homeschool.

BIRTHDAYS

Preschool

- Students may bring in a store bought treat to share with the class on their birthday or designated day to celebrate
- Treats must be purchased from a store or bakery, sealed in separate packages or container with a seal that is untouched

BIRTHDAYS, ctd.

-Treats must have nutrition labels with allergy information.

TK-8

-Birthdays will be celebrated on the last Friday of the month

-Treats must be purchased from a store or bakery, sealed in separate packages or container with a seal that is untouched

-Treats must have nutrition labels with allergy information

-Notes From the School Nurse: Shared Treats Update

The current plan for celebrating birthdays at school allows students to bring in store-bought, individually wrapped snacks to share with their classmates.

Additionally, baked goods from a professional bakery or store are permitted as long as they are factory or store sealed in order to minimize any excess human contact. Store-made donuts and cupcakes are allowed; homemade items are still NOT at this time. Thank you so much for helping to keep our school community open and free from illness!

LUNCH

-Southeast Christian School will allow TK-8 students to eat lunch together in the lunchroom.

-Southeast Christian School continues to partner with Douglas County School district to provide hot lunches for students.

-Southeast Christian Preschool will continue to offer Lunch Bunch to its individual classes.

-Staff members scheduled to assist in the lunchroom/lunch bunch are to wear gloves at all times.

-Students will be given soap, water, & washcloths and asked to wipe their table down after each lunch.

MIDDLE SCHOOL ELECTIVES

Southeast Christian School will allow middle school students to mix grade levels for electives.

CAMP ELIM & FIELD TRIPS

-Southeast Christian School will participate in Camp Elim this year and will follow Camp Elim's COVID-19 guidelines and protocols. No alternative activity will be offered at the school during Camp Elim for students who choose not to attend. More details about camp will be shared by Mr. Teigland.

-Southeast Christian School will review the approval of class field trips (other than Camp Elim) and will follow the location/venue's protocols at that time. Masks may be required if the location mandates. More details to follow as needed.

ATHLETIC EVENTS

- Southeast Christian School will work directly with CHASA to offer sports in given seasons, and will follow any guidelines provided regarding symptom screening, cleaning, maximum number of people allowed, etc.
- Symptom monitoring will be in effect until further notice for both students and coaches.
- Southeast Christian School will work with parent volunteers to facilitate game time functions; game clock, stats book and streaming a live feed for all other parents to view.

DAILY CLEANING & DISINFECTING

-Southeast Christian School will use stringent cleaning practices as recommended by the CDC, including reserved time at the end of each day for cleanup. Students fourth-grade through eighth-grade will help their teachers clean without the use of harsh chemicals. Preschool through third-grade teachers will use stringent cleaning practices, without the use of harsh chemicals, and without the help of their students.

Classrooms

- Middle school is disinfecting at the end of each day
- Classroom teachers TK-5 are disinfecting at the end of each day.
- Preschool will disinfect all surfaces and bathrooms, light switches, door knobs, and clean the floors and vacuum carpets. Surfaces cleaned multiple times; i.e., before/after snack; after each use, end of day closing, surfaces sprayed with soapy water, clear water sprayed on surface, sanitizer sprayed on all surfaces. Additional Preschool Cleaning:
 - Toys & chairs
 - Toys sprayed with soap; rinsed; sanitized
 - All toys sprayed with sanitizer, wooden blocks sprayed and air dried
 - Chairs: backs, seats, and chair backs all sprayed; air dried overnight
 - Dress Up/ Doll clothes
 - Divided in two groups: 1 set machine washed/dried end of each week; second group in classroom for students
 - Preschool Playground: Toys, handles, and other "high-touch surfaces" will be wiped down and disinfected at the end of each day

Lunchroom Disinfecting

- Students will clean (soap and water), tables after elementary lunch and middle school lunch. Staff will disinfect and sanitize (Clorox360) tables at the end of each day
- Staff assisting with lunch time will wear gloves.
- Students are not allowed to share food and will be asked to maintain personal space while at the lunch tables.

Building Disinfecting

- All surfaces disinfected, bathrooms (flusher handle)
- Light switches, door knobs
- Floors washed; carpet vacuumed

Chapel

- Chapel will be held in the worship center and will include TK-8, and students will be grouped by grade level
- Visitors may attend Chapel if they follow the SCS guidelines for visitors to the building, and must enter through the church lobby.

DAILY CLEANING & DISINFECTING, ctd.

Technology Cleaning Protocols

- Disinfecting of any devices used
- Hand sanitizer at end of each class

ACTIVE COVID-19 CASE MITIGATION

- Parent notifies SCS school nurse, Alicia tormeohlen, of potential case by emailing her at alicia.tormoehlen@sechristianschool.org
- Parent directed to quarantine student and notify school of results asap
- Communication draft created for staff notifying of potential case
 - Step 1 - Parent Alert to All Staff telling them to read their email regarding important Covid 19 information.
 - Step 2 "email sent labeled important covid 19"
- Trace contact information sent to Executive Director
- Parent notifies ED of test results
- If positive, ED notifies parents of all students identified in trace contact chain who have been within 6 feet of student for 15 minutes or longer
- Medical evaluation and/or a PCR test, Home for 10 days from symptom onset.
- What to do with the class/cohort-
 - Depends on type and duration of symptoms
 - If they were in class within 48 hours prior to symptom onset, quarantine recommended
 - May continue class for everyone else if:
 - Major symptoms resolve within 24 hours
 - If only had minor symptoms and they resolved within 48 hours
 - Another diagnosis explains the symptoms
 - Negative test
 - Re-stress the importance of mask wearing, increased cleaning, hand hygiene, social distancing, minimize time spent outside of classroom and around other cohorts.

DISTANCE LEARNING

If an individual student needs to move to distance learning, that student's teacher(s) will contact the parents directly with specific information on how to access lessons, what materials are needed, and how to login to class for synchronous instruction. If an entire cohort needs to move to distance learning, the teacher will use Google Classroom. At that point, a combination of synchronous and asynchronous instruction will be used on Monday, Tuesday, Thursday, and Friday. Wednesdays will be reserved for teacher planning, small group/individual conferencing. No synchronous instruction will be given on Wednesdays.

RETURN TO SCHOOL

Southeast Christian School does not require a Covid-19 test for any student or staff member suspected to have Covid. Should you decide to have your student tested for Covid-19, SCS will require you to keep them at home until results are obtained. If a student has a confirmed positive case of COVID-19, he or she must isolate at home for a minimum of ten days. After the ten-day isolation period is complete, the student may return to school after he or she has been fever-free for 24 hours, without the use of fever-reducing aids, per CDPHE, and is free of major symptoms. The day of symptom onset or exposure to a person with Covid is considered Day 0 in calculating quarantine periods. School staff will follow the “Return to Learn” guidelines in determining when a student may return to school for in-person instruction.

If a student is suspected to have Covid-19 and their family chooses not to test, the student may return to school after quarantining for at least 10 days and after he or she has been fever-free for 24 hours, without the use of fever-reducing aids, per CDPHE, and is free of major symptoms. School staff will follow the “Return to Learn” guidelines in determining when a student may return to school for in-person instruction.

A quarantine after exposure to Covid-19 can end after 10 days if the individual has been monitoring themselves daily and has not developed any symptoms in that time. It is still recommended that one self-monitor the full 14 days and not return to school or work unless symptom free for at least 24 hours. The guidelines also state that quarantine can end after day 7 with a negative Covid test which was taken on or after day 5 from exposure. Testing is not required nor requested by the school after an exposure. The school does, however, ask that if any person in your household is testing for Covid that the entire household stays home until results are obtained.

For either scenario of a shortened quarantine, a student or staff member can return to school on the final days of the ten day period (either Days 10-14 or 8-14) ONLY after a daily completion and submission of the symptom tracking Google form to ensure that symptoms have not developed. This form must be received by the school each of those mornings before 8:20 am or the parent will be called to pick up their student immediately. Here is the link to the form: <https://forms.gle/FWhHwVqYooMRMntY6>

COVID VACCINATIONS

SCS does not and will not require students or staff members to be vaccinated in order to attend school or work. If an individual has been fully vaccinated (two weeks after single dose of Johnson & Johnson or two weeks after second dose of Pfizer or Moderna), then they will not need to quarantine after an exposure to an individual with Covid. If a fully vaccinated person does develop symptoms of Covid, SCS asks that they stay home until they are 24 hours symptom free.